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|  **School Council - Meeting**  |

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| **Meeting Date: Tuesday 18th November 2014 Meeting Opened: 6:07pm**  |
| **Present:**  Kerri-Ann Harris, Kate Hammond, Andrew Thompson, Dave Sanders, Tracy Gooden, Sharon Bassett. Rachel Whittaker**Apologies:**  |
| **PREVIOUS MEETING** |
| Motion: ***That the Minutes of the October meeting as distributed, are a true and accurate record of that Meeting.***Moved: Kate2nd: Carried Rachel |
| **Business Arising** | **Discussion** | **Action / By Whom** |
| **Student Numbers** | * Brendan Ryan, viability of the school
* School is not under of Department closure
* It is school council decision if a school is not to continue
* Mobility is an issue of many Wimmera Schools
* Consideration in the Strategic Plan, promotion and marketing of the school as a key element of the next Strategic Plan
* The uniqueness of Great Western PS, what is it that we promote
* Individualised programs, small school,
* Ararat Prison, Wineries, Real Estate packages, local business, promotion of the school in induction
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| **Correspondence – IN** |
| DEECD Mail School Update DEECD Mail School UpdateDEECD Mail School UpdateDEECD Mail School UpdateDEECD Mail School Update | October 14th 2014October 21st 2014October 28th 2014November 7th 2014November 11th 2014 |
| **Correspondence – OUT** |
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| Motion: ***That all Correspondence be accepted.***Moved: Dave Sanders 2nd: Sharron Bassett Carried |
| **TREASURER’S REPORT** **October 2014** |
| Motion: ***That the Fortnightly Salary credit reports are monitored and status reported to School Council.***Moved: Tracy 2nd: Andrew Carried |
| **Bank Balances- as at 31/10/2014**Official Account: **$3,441.61**HYIA: **$33,307.86**MARC Van: **$25,784.92**Investment Account **$50,000.00**S.R.P. Pay Period 01/11/2014: **$65,286.00 surplus** | **Transfer of Funds:**High Yield to Official08/10/14 **$4,000.00**25/10/14 **$3,000.00** |
| **Approval for cheques, EFT transfers re Creditor Payments and Payroll to be passed for payment as tabled for month of October:**Cheques numbered: **7466-7468 $1,551.73**Creditor Direct Debits: **$2,157.52**Payroll Direct Debit: **$1,821.12**Bank charges: **$20.32**Purchase card Payments **$3,329.61 (1160.77 Nov)**Amount of: **$10,603.07** |
| **Purchase Card- Card Holder Activity Reports**Robyn Jones: October: $2,083.84Kate Hammond: October: $318.15Megan Ryan: October: $148.64Marilyn Kindred: October: $778.98TOTAL **$3,329.61** This amount is direct debited from the Official Account on the 1st of each month |
| Motion: ***That School Council approves the above cheques, payments and purchase card transactions for the month***  ***of October.***Moved: Andrew Thompson 2nd: Dave Sanders Carried |
| **Financial Business** |
| **1. Purchase Card** | Robyn’s card destroyed and authority notifiedKerri Ann card to arrive shortly limit of $3000.00 |
| **2. Commbiz/Cheque Account** | Have applied for Kerri Ann to become authoriser/verifier.Kerri-Ann to become a cheque authority along with Tracy and Andrew. |
| **3. I Pads** | Funds still available in technology program to purchase in readiness for 2015. |
| **4. 2015 Student Contribution** | 2015 Student contribution to stay at $150 per child. Third child $100 |
| Motion: ***That School Council approves the above Financial Business for the month of October.***Moved: Rachel Whittaker2nd: Dave Sanders Carried |
| **REPORTS** |
| **PRINCIPAL’S REPORT: (Kerri Ann)** **1. Staffing**-Continue with two classes in 2015, Kate in the junior school yr1 – 3, Kerri-Ann Harris (term 1) senior school yr4 - 6-consideration to specialist program for 2015.-Chinese, continue to source from Stawell Secondary College, P-6 program-Admin release in term 1 (consideration for remainder of the year to need/budget)**2**. **Prep-Year 6**-Very positive month, great Cluster activities at Pomonal and the Questacon program at Great Western - T20 Milo Blast was a very successful day with a combined teams from Great Western, Pomonal and Concongella **3. Transition**- Successful day for a new student to the junior school for 2015 school year **3. Professional Learning and PLT/PLC’s** Stawell and District School Schools Meeting- Professional Learning 2015, Restorative Practices (Pupil Free Day, date to be set, first term)- Pupil Free Days 2015, Jan 28th (first day DEECD), Term 1 Restorative Practices PD date to be set, June 5th Report Writing Day, August 14th Combined P-12 Curriculum Day -PLC Small Schools – November 17th - CAN Meeting – Wed November 26th **4. Student Reports**-Reports are currently being compiled -Reports will contain, *What student has achieved and Areas for further improvement*, summary statements for Music, Chinese, MARC Van |
| Motion: ***That the Principal’s Report as tabled be accepted.***Moved: Sharron 2nd Tracy CarriedMotion: ***That the pupil free days*** ***for 2014 are accepted.***Moved: Rachel 2nd Dave  |
| **FUNRAISING COMMITTEE REPORT:****1.– Woodchip Drive**The next wood chip drive will take place on Election Day. (Saturday 29th November) Thank you to Andrew for arranging Bobcat.**2. - Cake Stall/Sausage Sizzle**UpdateSausage Sizzle/Cake Stall will run from 7:30am-3:00pm. Have had some offers of help.Will send out another request for cakes / slices from parents in this week’s newsletter. **3.- Race Day**UpdateWe have had some families offer assistance on the day, would be great to have some more.**4. School Council Raffle**Information will be provided into this week school newsletter |
| Motion: ***That the Fundraising Committee Report as tabled be accepted.***Moved: Andrew Thompson 2nd: Sharron Bassett Carried |
| **BUILDINGS AND GROUNDS REPORT: (Andrew and Dave)****1. Dying Tree in Schoolyard**-the tree behind the sports shed is dying (rapidly) -nursery in Stawell couldn’t explain, Al Stephens looked at it (tree very stressed), evidence of borers -concerned that half could split and fall-need to make out of bounds and remind students not to play under the tree**Action:**-Dave to cut down weekend of 22/11/2014**2. Front Garden**-weeds are very evident – students have done some weeding, also someone on weekend-some damage from the strong winds-need to transfer some of the woodchips onto the front garden – need people to help spread-hedge needs trimming**Action:**-Kerri-Anne to trim hedge- Roy Williams to come and garden - Students to continue weedingDave to mow front lawn**3. Chicken Coop**-crows stealing eggs and chook food-we have netting – need to put over the top-need a couple of star posts to support catching fence-need to clean nesting boxes – straw donation?**Action:**-Sharon to clean straw and organise fence posts**4. Septic Tanks**-have these been done?**Action:**-Andrew to organise |
| **Tasks to be completed:** | **OH&S Issue** | **Action/By Whom** |
| Vent/grate Art room |  | Andrew |
| Oiling of wood structures |  | Rachel  |
| Removal of branch near power/phone line (front path) |  | Dave |
| Spray area around Herb garden |  |  |
| Clean and tidy shed |  | Rachel  |
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| **GENERAL BUSINESS** |
| **Approval of Upcoming Events and Excursions:**Openwater experience Royal life – Lake Fyans 4-6 on 3/12/14Water safety at Stawell leisure on 4/12/14 End of year celebration – 18th December**Motion: *That Council approves the above events and excursions.*****Moved: Rachel 2nd: Tray Carried****2. SCHOOL REVIEW**- On hold until 2015-Kerry will bring data to next meeting.**3. Principal Selection Procedures**- Principal selection process introduced by SAP – Brendan Ryan - Discussion by school council in regard to the Process - Advertised Jan 30th (Round 1) Information to department prior to Jan 16th  **Upcoming Meetings 2014: Great Western Primary School – 7.00pm****Term 4****9. Tues 16th DECEMBER (Dinner Meeting)**Rachel to check if Salingers will cater during the week for 6pm start.orBlue Duck 6pm - Dave to make booking |
| **Meeting closed: 7:45 pm** |
| **Signatures:** **Kerri-Ann Harris – Acting Principal** | **Andrew Thompson - President** |