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| **School Council - Meeting** |

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| **Meeting Date: Tuesday 18th November 2014 Meeting Opened: 6:07pm** | | | | | | | | |
| **Present:**  Kerri-Ann Harris, Kate Hammond, Andrew Thompson, Dave Sanders, Tracy Gooden, Sharon Bassett.  Rachel Whittaker  **Apologies:** | | | | | | | | |
| **PREVIOUS MEETING** | | | | | | | | |
| Motion: ***That the Minutes of the October meeting as distributed, are a true and accurate record of that Meeting.***  Moved: Kate2nd: Carried Rachel | | | | | | | | |
| **Business Arising** | **Discussion** | | | | | | | **Action / By Whom** |
| **Student Numbers** | * Brendan Ryan, viability of the school * School is not under of Department closure * It is school council decision if a school is not to continue * Mobility is an issue of many Wimmera Schools * Consideration in the Strategic Plan, promotion and marketing of the school as a key element of the next Strategic Plan * The uniqueness of Great Western PS, what is it that we promote * Individualised programs, small school, * Ararat Prison, Wineries, Real Estate packages, local business, promotion of the school in induction | | | | | | |  |
| **Correspondence – IN** | | | | | | | | |
| DEECD Mail School Update  DEECD Mail School Update  DEECD Mail School Update  DEECD Mail School Update  DEECD Mail School Update | | | | October 14th 2014  October 21st 2014  October 28th 2014  November 7th 2014  November 11th 2014 | | | | |
| **Correspondence – OUT** | | | | | | | | |
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| Motion: ***That all Correspondence be accepted.***  Moved: Dave Sanders 2nd: Sharron Bassett Carried | | | | | | | | |
| **TREASURER’S REPORT**  **October 2014** | | | | | | | | |
| Motion: ***That the Fortnightly Salary credit reports are monitored and status reported to School Council.***  Moved: Tracy 2nd: Andrew Carried | | | | | | | | |
| **Bank Balances- as at 31/10/2014**  Official Account: **$3,441.61**  HYIA: **$33,307.86**  MARC Van: **$25,784.92**  Investment Account **$50,000.00**  S.R.P. Pay Period 01/11/2014: **$65,286.00 surplus** | | | | | | **Transfer of Funds:**  High Yield to Official  08/10/14 **$4,000.00**  25/10/14 **$3,000.00** | | |
| **Approval for cheques, EFT transfers re Creditor Payments and Payroll to be passed for payment as tabled for month of October:**  Cheques numbered: **7466-7468 $1,551.73**  Creditor Direct Debits: **$2,157.52**  Payroll Direct Debit: **$1,821.12**  Bank charges: **$20.32**  Purchase card Payments **$3,329.61 (1160.77 Nov)**  Amount of: **$10,603.07** | | | | | |
| **Purchase Card- Card Holder Activity Reports**  Robyn Jones: October: $2,083.84  Kate Hammond: October: $318.15  Megan Ryan: October: $148.64  Marilyn Kindred: October: $778.98  TOTAL **$3,329.61**  This amount is direct debited from the Official Account on the 1st of each month | | | | | | | | |
| Motion: ***That School Council approves the above cheques, payments and purchase card transactions for the month***  ***of October.***  Moved: Andrew Thompson 2nd: Dave Sanders Carried | | | | | | | | |
| **Financial Business** | | | | | | | | |
| **1. Purchase Card** | | Robyn’s card destroyed and authority notified  Kerri Ann card to arrive shortly limit of $3000.00 | | | | | | |
| **2. Commbiz/Cheque Account** | | Have applied for Kerri Ann to become authoriser/verifier.  Kerri-Ann to become a cheque authority along with Tracy and Andrew. | | | | | | |
| **3. I Pads** | | Funds still available in technology program to purchase in readiness for 2015. | | | | | | |
| **4. 2015 Student Contribution** | | 2015 Student contribution to stay at $150 per child. Third child $100 | | | | | | |
| Motion: ***That School Council approves the above Financial Business for the month of October.***  Moved: Rachel Whittaker2nd: Dave Sanders Carried | | | | | | | | |
| **REPORTS** | | | | | | | | |
| **PRINCIPAL’S REPORT: (Kerri Ann)**  **1. Staffing**  -Continue with two classes in 2015, Kate in the junior school yr1 – 3, Kerri-Ann Harris (term 1) senior school yr4 - 6  -consideration to specialist program for 2015.  -Chinese, continue to source from Stawell Secondary College, P-6 program  -Admin release in term 1 (consideration for remainder of the year to need/budget)  **2**. **Prep-Year 6**  -Very positive month, great Cluster activities at Pomonal and the Questacon program at Great Western  - T20 Milo Blast was a very successful day with a combined teams from Great Western, Pomonal and Concongella  **3. Transition**  - Successful day for a new student to the junior school for 2015 school year  **3. Professional Learning and PLT/PLC’s**  Stawell and District School Schools Meeting  - Professional Learning 2015, Restorative Practices (Pupil Free Day, date to be set, first term)  - Pupil Free Days 2015, Jan 28th (first day DEECD), Term 1 Restorative Practices PD date to be set, June 5th Report Writing Day, August 14th Combined P-12 Curriculum Day  -PLC Small Schools – November 17th  - CAN Meeting – Wed November 26th  **4. Student Reports**  -Reports are currently being compiled  -Reports will contain, *What student has achieved and Areas for further improvement*, summary statements for Music, Chinese, MARC Van | | | | | | | | |
| Motion: ***That the Principal’s Report as tabled be accepted.***  Moved: Sharron 2nd Tracy Carried  Motion: ***That the pupil free days*** ***for 2014 are accepted.***  Moved: Rachel 2nd Dave | | | | | | | | |
| **FUNRAISING COMMITTEE REPORT:**  **1.– Woodchip Drive**  The next wood chip drive will take place on Election Day. (Saturday 29th November) Thank you to Andrew for arranging Bobcat.  **2. - Cake Stall/Sausage Sizzle**  Update  Sausage Sizzle/Cake Stall will run from 7:30am-3:00pm. Have had some offers of help.  Will send out another request for cakes / slices from parents in this week’s newsletter.  **3.- Race Day**  Update  We have had some families offer assistance on the day, would be great to have some more.  **4. School Council Raffle**  Information will be provided into this week school newsletter | | | | | | | | |
| Motion: ***That the Fundraising Committee Report as tabled be accepted.***  Moved: Andrew Thompson 2nd: Sharron Bassett Carried | | | | | | | | |
| **BUILDINGS AND GROUNDS REPORT: (Andrew and Dave)**  **1. Dying Tree in Schoolyard**  -the tree behind the sports shed is dying (rapidly)  -nursery in Stawell couldn’t explain, Al Stephens looked at it (tree very stressed), evidence of borers  -concerned that half could split and fall  -need to make out of bounds and remind students not to play under the tree  **Action:**  -Dave to cut down weekend of 22/11/2014  **2. Front Garden**  -weeds are very evident – students have done some weeding, also someone on weekend  -some damage from the strong winds  -need to transfer some of the woodchips onto the front garden – need people to help spread  -hedge needs trimming  **Action:**  -Kerri-Anne to trim hedge  - Roy Williams to come and garden  - Students to continue weeding  Dave to mow front lawn  **3. Chicken Coop**  -crows stealing eggs and chook food  -we have netting – need to put over the top  -need a couple of star posts to support catching fence  -need to clean nesting boxes – straw donation?  **Action:**  -Sharon to clean straw and organise fence posts  **4. Septic Tanks**  -have these been done?  **Action:**  -Andrew to organise | | | | | | | | |
| **Tasks to be completed:** | | | | | **OH&S Issue** | | **Action/By Whom** | |
| Vent/grate Art room | | | | |  | | Andrew | |
| Oiling of wood structures | | | | |  | | Rachel | |
| Removal of branch near power/phone line (front path) | | | | |  | | Dave | |
| Spray area around Herb garden | | | | |  | |  | |
| Clean and tidy shed | | | | |  | | Rachel | |
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| **GENERAL BUSINESS** | | | | | | | | |
| **Approval of Upcoming Events and Excursions:**  Openwater experience Royal life – Lake Fyans 4-6 on 3/12/14  Water safety at Stawell leisure on 4/12/14  End of year celebration – 18th December  **Motion: *That Council approves the above events and excursions.***  **Moved: Rachel 2nd: Tray Carried**  **2. SCHOOL REVIEW**  - On hold until 2015  -Kerry will bring data to next meeting.  **3. Principal Selection Procedures**  - Principal selection process introduced by SAP – Brendan Ryan  - Discussion by school council in regard to the Process  - Advertised Jan 30th (Round 1) Information to department prior to Jan 16th  **Upcoming Meetings 2014: Great Western Primary School – 7.00pm**    **Term 4**  **9. Tues 16th DECEMBER (Dinner Meeting)**  Rachel to check if Salingers will cater during the week for 6pm start.  or  Blue Duck 6pm - Dave to make booking | | | | | | | | |
| **Meeting closed: 7:45 pm** | | | | | | | | |
| **Signatures:**  **Kerri-Ann Harris – Acting Principal** | | | **Andrew Thompson - President** | | | | | |